



## **SEN (Special Educational needs) Policy**

At Happy Days Day Nursery we apply the Special Educational Needs code of practice to ensure that all children with SEN and their families are welcomed and fully included in all aspects of nursery life. Staff access ongoing training to ensure that children with SEN are identified at the earliest opportunity and through activities and attention to any related health care needs, they make the maximum progress possible.

### **Graduated Approach**

#### **Cycle of Action**

All children will be identified as early as possible through:

- Observations
- Playing / working with the child
- Talking with parents/ carers
- Monitoring progress through EYFS tracking
- Gathering of all information from all staff

We would consult with parents, complete an early identification Assessment Summary form to start the cycle of 'Assess, Plan, Do and Review'.

### **SEN Support**

Happy Days will implement and record development targets and strategies over a period of time to enable the child to progress and develop. These targets will be written as SMART targets: Specific, Measurable, Achievable, realistic and Timed. We will set targets in partnership with parents, and a review date, before deciding on the next stage of action.

During the cycle of Assess, Plan, Do, Review support and guidance may be needed from specialists such as Speech and Language, Health Visitors, Educational Psychologists and other professionals.

Information from Parents, practitioners and external agencies are collaborated to make a referral for a formal assessment relating to the child having an Education, Health and Care Plan.

During this time we will continue to implement the child's targets and continue to gather evidence in relation to the child's development.

The named SENCO at Happy Days Day Nursery is **Joanne Cowan-Brown/Sarah Rawcliffe**

Advice is provided to the setting from the Early Years Team **01724 297953** and the Early Years Inclusion team **01724 846729**

Staff access termly training, updates and network meetings from the Early Years Team.

Happy Days Day Nursery will continually monitor and evaluate the effectiveness of the SEN Policy.

Jo/Sarah will attend regular and targeted training.

Happy Days Day Nursery will update the Policy when updates are received and annually.

Happy Days Day Nursery aims to provide children with the best opportunities to develop positive self-esteem and the esteem of others. We ensure all staff are a positive role model by treating one another and the children with respect.

### **Working with Another Member of Staff**

Staff Training:

- All staff will be encouraged to attend training to support their professional development, build their awareness and understanding of SEND.

- The setting SENCO will attend termly updates and training around Special Educational Needs and the Code of Practice.
- Relevant information will be shared with staff members at regular staff meetings.

**Equality Statement:**

- We have due regard to eliminate unlawful disability discrimination.
- We promote equality of opportunity and good relations between people of diverse needs.
- Every child will receive the same fair treatment and care will be provided based on their individual needs.
- All individuals are entitled equal rights and the same opportunities, regardless of their Special Educational Need or Disability.
- We ensure access to the building is available for all regardless of Disability or Special Educational Need.

Happy Days Day Nursery will update the SEN (Special Educational needs) Policy regularly in accordance with updates and changes in legislation. The policy will be reviewed yearly to ensure the effectiveness of the policy and its implementation.

<b>This policy was adopted on</b>	<b>Signed on behalf of the nursery</b>	<b>Date for review</b>
<i>September 2022</i>	<i>Jo Cowan-Brown</i>	<i>September 2023</i>

